



**INTERNATIONAL
POLICE ASSOCIATION**
INTERNATIONAL EXECUTIVE BOARD

Procedure for the Arthur Troop Scholarship (ATS)

Art. 1 Basis

The procedure for the Arthur Troop Scholarship (ATS) is based on article 7 of the International Statutes.

Art. 2 Definition

The Arthur Troop Scholarship, as a legacy to Arthur Troop, is a professional education and advanced training bursary, with the aim of aiding IPA members in their professional careers and promoting the International Police Association.

Art. 3 Programme

The Arthur Troop Scholarship shall be awarded to IPA members annually at the IPA World Congress.

A total budget of 25,000 € shall be set side annually for the Arthur Troop Scholarship.

Each awardee may receive a bursary of up to 2500 € which shall contribute to the cost of the seminar, conference or symposium fee, as well as travel and accommodation expenses.

Art. 4 Applicants

Applicants must have been a member of the IPA for a minimum of two years on 31st of March of the year prior to availing of ATS. Completed application forms for the following calendar year will be submitted to the IAC.

Applicants must currently be performing a law enforcement role. There is an electronic application form available at www.ipa-international.org.

Art. 5 Application

The relevant Arthur Troop Scholarship Application Form shall be uploaded by International Administration Centre (IAC) onto the international website of (www.ipa-international.org) in December each year. Applicants are obliged to complete the application form in English. Applications must answer to required quality and standard. An estimated budget must be included. The completed application form shall be submitted online to IAC.

Art. 6 Administration

On receipt of the application the IAC will contact the applicants' national section to confirm:

- applicant's is an IPA member in Section,
- membership for a minimum of two years (Art. 4) and
- role of the applicant in law enforcement in the national section

The IAC will forward the applications to the Chairperson of the Professional Commission (PC) who will forward them to the ATS coordinator.

Art. 7 Timeframe

The following timeframe is set out for the ATS administration.

Mid-November	Promotion article for Newsletter in the December issue.
February	Reminder via email to all Sections by IAC
31st March	Last date for applicants to submit completed ATS Application Form to the IAC for the following year.
1st April/15th April	IAC request to applicants' national section to confirm details per Art. 6.
1st May	National Sections who haven't responded to Art 6 requests, will be informed that their members ATS application will not be forward to the ATS Assessment Board. Applicants shall also be informed by CPC.
1st May	List of accepted applications be created
15th May – 15th July	ATS Assessment Board score the accepted applications
15th July – 15 th Aug	Administrator of the ATS collates the scores from assessors and forwards the final scores to ATS coordinator.
15th Aug	ATS coordinator identifies highest score by continent and calculates the budget. Complete the Scoring list.
1st September	ATS Coordinator forwards the scoring list to the CPC and suggested ATS Awardees for the following year including budget.
Pre IEB Meeting WC	CPC present the scoring list and IEB decided the ATS awardees for the following year
World Congress	CPC present the ATS Awardees at the World Congress. CPC inform by email the awardees and the national sections of the result.
Newsletter November	CPC write an ATS article with the awardee list.

Art. 8 Finances

Applicants are required to read and abide by the 'Procedure for Travel and Accommodation Expenses'.

Advances of the Arthur Scholarship bursary shall only be granted in exceptional circumstances, following a written request and including an estimated budget. The decision will be made by the Chairperson of the PC.

Any advance payments are to be repaid by the awardee if the scholarship is not used as agreed.

Art. 9 Assessment

The Chairperson of the PC shall oversee the administration of the assessment of the Arthur Troop Scholarship. The assessment board shall consist of no less than 3 temporary members of the PC.

It is mandatory that the applicants complete all application fields, in their own words.

Applications shall be evaluated using an assessment matrix.

Any applications which do not meet the minimum requirements shall not be evaluated further.

Art. 10 Awarding Process

The Chairperson of the PC shall ratify the decision of the assessment board and submit the list of awardees to the IEB for formal approval.

The awardees of the Arthur Troop Scholarship shall be announced by the Chair of the PC at the IPA World Congress.

The Arthur Troop Scholarship shall preferably be awarded to at least one applicant from each continent, provided an application has been submitted that is of the required quality and standard.

Applicants may only be awarded the Arthur Troop Scholarship once and awards are not transferable from one IPA member to another IPA member.

Art. 11 Bursary payment

After completion of the Arthur Troop Scholarship, awardees shall submit, by email (signed and scanned):

- a report detailing the acquired knowledge, including photographs
- a reimbursement form
- a bank detail form
- supporting receipts

To receive the bursary, the above-listed documents are to be forwarded to the Chair of the PC within 1 month following the completion of the seminar, conference or symposium.

Art. 12 Agreement

All reports and photographs submitted by recipients of the Arthur Troop Scholarship shall become the property of the IPA. All documents may be used as decided by the Chair of the PC, for advertising and promotion of the IPA.

Art. 13 Promotion

Award recipients agree to deliver presentations on the benefits of the Arthur Troop Scholarship as requested by the national board of the applicant.

It is expected that recipients shall endeavour to create opportunities within their law enforcement agencies to share their acquired knowledge gained from the attended seminar, conference or symposium and promote IPA membership.

This Procedure for the Arthur Troop Scholarship was adopted by the IEC during the IPA World Congress in Bulgaria 2017 and entered into force on 22 September 2017. It replaces any previous directives or decisions concerning the Arthur Troop Scholarship.

President : Pierre-Martin Moulin

Secretary General : May-Britt Ronnebro

Amendments	Articles	Entry into force
IEB Meeting Croatia - 2019	4, 5, 6, 7	8 October 2019
IPA WC Lloret de Mar 2022	4, 5, 6, 7	7 October 2022